

AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

July 12, 2011

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER

ITEMS FOR CONSENT

2. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Thirty-Eight – **SEE PAGE #3**

Fund Source: Title I, Part A Public School Choice Options
Amount: \$147,128.64

ACTION REQUESTED: The Superintendent recommends approval.

- b. Budget Amendment Number Thirty-Nine – **SEE PAGE #10**

Fund Source: 431 Fund
Amount: \$1,005.00

ACTION REQUESTED: The Superintendent recommends approval.

3. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Contracted Services - **SEE PAGE #14**

Fund Source: Title X
Amount: \$42,000.00

ACTION REQUESTED: The Superintendent recommends approval.

4. SCHOOL FACILITY/PROPERTY

- a. Paving Parking Lot a Gretna Elementary School – **SEE PAGE #24**

Fund Source: General Earmarked for Paving
Amount: \$19,000.00

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

5. AGREEMENTS/CONTRACTS

- a. Health Insurance Contract for 2011 – 2012 – **SEE PAGE #31**

Fund Source: All Funds with Payroll

Amount: 5.2% Increase in Premiums Split 50% Employee/Employer

ACTION REQUESTED: The Superintendent recommends approval.

6. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

7. SCHOOL BOARD REQUESTS AND CONCERNS

8. ADJOURNMENT

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2a

DATE OF SCHOOL BOARD MEETING: July 12, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Thirty-Eight

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Title I, Part A Public School Choice Options (certified roll amount) \$147,128.64

FUND SOURCE: Title I, Part A Public School Choice Options

AMOUNT: \$ 147,128.64

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
420 (Federal) Fund Estimated Revenue
Budget Amendment Number Thirty-Eight**

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE	BUDGET AMENDMENT NUMBER THIRTY-EIGHT	ENDING ESTIMATED REVENUE
190	\$ -	\$ -	\$ -
191	\$ -	\$ -	\$ -
199	\$ 2,743,463.71	\$ -	\$ 2,743,463.71
201	\$ 236,254.33	\$ -	\$ 236,254.33
226	\$ 909,270.43	\$ -	\$ 909,270.43
227	\$ 21,427.27	\$ -	\$ 21,427.27
230	\$ 2,310,389.68	\$ -	\$ 2,310,389.68
240	\$ 7,650,359.71	\$ 147,128.64	\$ 7,797,488.35
251	\$ 124,465.00	\$ -	\$ 124,465.00
270	\$ -	\$ -	\$ -
290	\$ 1,439,425.17	\$ -	\$ 1,439,425.17
299	\$ 75,000.00	\$ -	\$ 75,000.00
TOTALS	\$ 15,510,055.30	\$ 147,128.64	\$ 15,657,183.94

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Thirty-Eight**

420 FUND					
FUNCTION/ OBJECT		BUDGET BALANCE	BUDGET AMENDMENT NUMBER THIRTY-EIGHT		BUDGET BALANCE
5100	100	\$ 1,116,940.14	\$ -	\$	1,116,940.14
	200	\$ 308,752.13	\$ -	\$	308,752.13
	300	\$ 1,979,935.07	\$ 147,128.64	\$	2,127,063.71
	500	\$ 684,285.48	\$ -	\$	684,285.48
	600	\$ 570,781.43	\$ -	\$	570,781.43
	700	\$ 30,115.50	\$ -	\$	30,115.50
FUNCTOTAL		\$ 4,690,809.75	\$ 147,128.64	\$	4,837,938.39
5200	100	\$ 550,294.49	\$ -	\$	550,294.49
	200	\$ 244,768.46	\$ -	\$	244,768.46
	300	\$ 359,164.77	\$ -	\$	359,164.77
	500	\$ 88,045.44	\$ -	\$	88,045.44
	600	\$ 176,765.22	\$ -	\$	176,765.22
	700	\$ 4,327.59	\$ -	\$	4,327.59
FUNCTOTAL		\$ 1,423,365.97	\$ -	\$	1,423,365.97
5300	100	\$ 17,503.52	\$ -	\$	17,503.52
	200	\$ 4,240.24	\$ -	\$	4,240.24
	300	\$ 6,838.06	\$ -	\$	6,838.06
	500	\$ 59,666.58	\$ -	\$	59,666.58
	600	\$ 41,019.53	\$ -	\$	41,019.53
	700	\$ 19,740.75	\$ -	\$	19,740.75
FUNCTOTAL		\$ 149,008.68	\$ -	\$	149,008.68
5400	100	\$ 53,610.50	\$ -	\$	53,610.50
	200	\$ 10,766.96	\$ -	\$	10,766.96
	300	\$ 8,103.22	\$ -	\$	8,103.22
	500	\$ 25,570.90	\$ -	\$	25,570.90
	600	\$ 12,608.56	\$ -	\$	12,608.56
	700	\$ -	\$ -	\$	-
FUNCTOTAL		\$ 110,660.14	\$ -	\$	110,660.14
5500	100	\$ 1,186,495.37	\$ -	\$	1,186,495.37
	200	\$ 337,627.96	\$ -	\$	337,627.96
	300	\$ 236,223.76	\$ -	\$	236,223.76
	500	\$ 160,098.59	\$ -	\$	160,098.59
	600	\$ 34,421.25	\$ -	\$	34,421.25
	700	\$ 2,891.48	\$ -	\$	2,891.48
FUNCTOTAL		\$ 1,957,758.41	\$ -	\$	1,957,758.41

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Thirty-Eight**

5900	100	\$	222,868.00	\$	-	\$	222,868.00
	200	\$	36,627.00	\$	-	\$	36,627.00
	300	\$	69,217.00	\$	-	\$	69,217.00
	500	\$	15,056.00	\$	-	\$	15,056.00
FUNCTOTAL		\$	343,768.00	\$	-	\$	343,768.00
6100	100	\$	690,196.01	\$	-	\$	690,196.01
	200	\$	186,897.74	\$	-	\$	186,897.74
	300	\$	217,096.95	\$	-	\$	217,096.95
	500	\$	114,833.95	\$	-	\$	114,833.95
	600	\$	6,656.33	\$	-	\$	6,656.33
	700	\$	675.00	\$	-	\$	675.00
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,216,355.98	\$	-	\$	1,216,355.98
6200	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	41,240.00	\$	-	\$	41,240.00
	500	\$	570.00	\$	-	\$	570.00
	600	\$	147,795.25	\$	-	\$	147,795.25
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	189,605.25	\$	-	\$	189,605.25
6300	100	\$	1,150,951.80	\$	-	\$	1,150,951.80
	200	\$	352,769.14	\$	-	\$	352,769.14
	300	\$	213,378.33	\$	-	\$	213,378.33
	500	\$	40,294.78	\$	-	\$	40,294.78
	600	\$	19,886.27	\$	-	\$	19,886.27
	700	\$	12,075.00	\$	-	\$	12,075.00
FUNCTOTAL		\$	1,789,355.32	\$	-	\$	1,789,355.32
6400	100	\$	963,896.95	\$	-	\$	963,896.95
	200	\$	239,555.15	\$	-	\$	239,555.15
	300	\$	761,450.35	\$	-	\$	761,450.35
	400	\$	-	\$	-	\$	-
	500	\$	91,651.73	\$	-	\$	91,651.73
	700	\$	41,279.20	\$	-	\$	41,279.20
FUNCTOTAL		\$	2,097,833.38	\$	-	\$	2,097,833.38
6500	100	\$	25,353.80	\$	-	\$	25,353.80
	200	\$	8,898.36	\$	-	\$	8,898.36
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	600	\$	139,275.75	\$	-	\$	139,275.75
	700	\$	-	\$	-	\$	-

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Thirty-Eight**

FUNCTOTAL		\$	173,527.91	\$	-	\$	173,527.91
7100	300	\$	418.32	\$	-	\$	418.32
FUNCTOTAL		\$	418.32	\$	-	\$	418.32
7200	100	\$	43,555.56	\$	-	\$	43,555.56
	200	\$	12,586.79	\$	-	\$	12,586.79
	300	\$	3,029.86	\$	-	\$	3,029.86
	500	\$	-	\$	-	\$	-
	600	\$	5,501.10	\$	-	\$	5,501.10
	700	\$	253,847.61	\$	-	\$	253,847.61
FUNCTOTAL		\$	318,520.92	\$	-	\$	318,520.92
7300	100	\$	1,066.52	\$	-	\$	1,066.52
	200	\$	-	\$	-	\$	-
	300	\$	523.00	\$	-	\$	523.00
	500	\$	3,087.60	\$	-	\$	3,087.60
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL 7300		\$	4,677.12	\$	-	\$	4,677.12
7600	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	81.12	\$	-	\$	81.12
FUNCTOTAL		\$	81.12	\$	-	\$	81.12
7700	100	\$	34,768.87	\$	-	\$	34,768.87
	200	\$	9,837.27	\$	-	\$	9,837.27
	300	\$	5,500.00	\$	-	\$	5,500.00
	400	\$	-	\$	-	\$	-
	500	\$	1,918.42	\$	-	\$	1,918.42
	600	\$	7,792.60	\$	-	\$	7,792.60
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	59,817.16	\$	-	\$	59,817.16
7800	100	\$	172,070.70	\$	-	\$	172,070.70
	200	\$	43,319.17	\$	-	\$	43,319.17
	300	\$	281,237.55	\$	-	\$	281,237.55
	400	\$	115,504.00	\$	-	\$	115,504.00
	500	\$	-	\$	-	\$	-
	600	\$	75,000.00	\$	-	\$	75,000.00

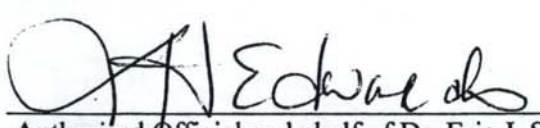

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Thirty-Eight**

FUNCTOTAL			\$ 687,131.42			\$ 687,131.42
7900	100	\$	53,018.46	\$	-	\$ 53,018.46
	200	\$	24,723.02	\$	-	\$ 24,723.02
	300	\$	107,447.75	\$	-	\$ 107,447.75
	400	\$	8,309.35	\$	-	\$ 8,309.35
	500	\$	5,236.23	\$	-	\$ 5,236.23
	600	\$	1,345.23	\$	-	\$ 1,345.23
	700	\$	500.00	\$	-	\$ 500.00
FUNCTOTAL		\$	200,580.04	\$	-	\$ 200,580.04
8100	100	\$	-	\$	-	\$ -
	200	\$	-	\$	-	\$ -
	300	\$	3,789.93	\$	-	\$ 3,789.93
	600	\$	-	\$	-	\$ -
FUNCTOTAL		\$	3,789.93	\$	-	\$ 3,789.93
8200	100	\$	11,930.95	\$	-	\$ 11,930.95
	200	\$	6,643.56	\$	-	\$ 6,643.56
	600	\$	9,000.00	\$	-	\$ 9,000.00
FUNCTOTAL		\$	27,574.51	\$	-	\$ 27,574.51
9100	100	\$	51,252.19	\$	-	\$ 51,252.19
	200	\$	14,163.78	\$	-	\$ 14,163.78
	300	\$	-	\$	-	\$ -
	400	\$	-	\$	-	\$ -
	500	\$	-	\$	-	\$ -
FUNCTOTAL		\$	65,415.97	\$	-	\$ 65,415.97
GRANDTOTAL		\$	15,510,055.30	\$	147,128.64	\$ 15,657,183.94

**Florida Department of Education
Project Award Notification**

Proj. 4222210
4222211

SUPERINTENDENT

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2221A-1RB01
3 PROJECT/PROGRAM TITLE Title I, Part A Public School Choice Options <p align="center">TAPS 11A048</p>	4 AUTHORITY 84.010A Title I, Part A, Basic
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Roll Forward Increase Effective Date: 04/22/2011	6 PROJECT PERIODS Budget Period: 07/01/2010 - 06/30/2011 Program Period: 07/01/2010 - 06/30/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 588,214.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: \$ 147,128.64 Total Project Amount: \$ 735,342.64	8 REIMBURSEMENT OPTION Reimbursement of Expenditures
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2011</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2011</u> • Last date for receipt of proposed budget and program amendments: <u>05/31/2011</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Melvin Herring III Phone: (850) 245 - 0684 Email: melvin.herring@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 20 EO: 12 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="text-align: center;"> 6/10/11 <hr style="width: 100%;"/> Date of Signing </div> <div style="text-align: right;">  </div> </div>	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2b

DATE OF SCHOOL BOARD MEETING: July 12, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Thirty-Nine

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To increase budget for the following projects:

ARRA-State Fiscal Stabilization Fund-Education, USDE \$ 1005.00

FUND SOURCE: 431 Fund

AMOUNT: \$ 1005.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
431 (State Fiscal Stabilization) Fund Appropriations
Budget Amendment Number
Thirty-Nine**



431 FUND			BEGINNING BUDGET 5/31/2011	BUDGET AMENDMENT NUMBER THIRTY-NINE	BUDGET BALANCE 5/31/2011
FUNCTION/ OBJECT					
5100	100	\$	1,341,966.01	\$ -	\$ 1,341,966.01
K-12 Instructional	200	\$	336,626.99	\$ 1,005.00	\$ 337,631.99
	300	\$	90,000.00	\$ -	\$ 90,000.00
FUNCTOTAL		\$	1,768,593.00	\$ 1,005.00	\$ 1,769,598.00
5200	100	\$	-	\$ -	\$ -
Exceptional	200	\$	-	\$ -	\$ -
	300	\$	-	\$ -	\$ -
FUNCTOTAL		\$	-	\$ -	\$ -
5900	100	\$	-	\$ -	\$ -
Other	200	\$	-	\$ -	\$ -
Instructional	300	\$	4,000.00	\$ -	\$ 4,000.00
FUNCTOTAL		\$	4,000.00	\$ -	\$ 4,000.00
6400	100	\$	-	\$ -	\$ -
Instructional	300	\$	975.00	\$ -	\$ 975.00
Staff Training	500	\$	-	\$ -	\$ -
	700	\$	-	\$ -	\$ -
FUNCTOTAL		\$	975.00	\$ -	\$ 975.00
7600					
Food	600	\$	12,529.00	\$ -	\$ 12,529.00
Service					
FUNCTOTAL		\$	12,529.00	\$ -	\$ 12,529.00
GRANDTOTAL		\$	1,786,097.00	\$ 1,005.00	\$ 1,787,102.00

**Gadsden County School Board
 431 (State Fiscal Stabilization) Fund Estimated Revenue
 Budget Amendment Number
 Thirty-Nine**

431 REVENUE OBJECT	ESTIMATED REVENUE 5/31/11	BUDGET AMENDMENT NUMBER THIRTY-NINE	ENDING ESTIMATED 5/31/2011
210	\$ 1,786,097.00	\$ 1,005.00	\$ 1,787,102.00
211	\$ -	\$ -	\$ -
240	\$ -	\$ -	\$ -
299	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,786,097.00	\$ 1,005.00	\$ 1,787,102.00

**Florida Department of Education
Project Award Notification**

Fund 431
Proj. 4359115
FINANCIAL OFFICER

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-5911S-1CZ01
3 PROJECT/PROGRAM TITLE ARRA-State Fiscal Stabilization Fund-Education; USDE #S394A090010 TAPS 11AS07	4 AUTHORITY 84.394 LI 78 ARRA-State Fiscal Stabilization Fund-FEFP-EDU
5 AMENDMENT INFORMATION Amendment Number: 2 Type of Amendment: Budget: Increase Effective Date: 05/05/2011	6 PROJECT PERIODS Budget Period: 07/01/2010 - 06/30/2011 Program Period: 07/01/2010 - 06/30/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 1,733,954.00 Amendment Amount: \$ 1,005.00 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 1,734,959.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>06/30/2011</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>07/20/2011</u> Last date for receipt of proposed budget and program amendments: <u>06/30/2011</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: 	
10 DOE CONTACTS Program: Sue Wilkinson Phone: (850) 245 - 0496 Email: Sue.Wilkinson@fldoe.org Grants Management: Unit A (850) 245-0496 Comptroller's Office (850) 245-0401	11 DOE FISCAL DATA DBS: 40 90 20 EO: VS Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. In addition, the sub-recipient must comply with all expenditure, transparency, accountability, and reporting requirements specified in the American Recovery and Reinvestment Act of 2009 (ARRA), ARRA regulations, and the ARRA specific assurances agreed to in the application for ARRA funds. For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. 2 CFR 176.210(b) and (d), provides that recipients are to require their sub-recipients to specifically identify Recovery Act funding on their Schedule of Expenditures of Federal Awards (SEFA) by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA and as separate rows on the Data Collection Form (SF-SAC) required by OMB Circular A-133. Further, in identifying Recovery Act expenditures, the prefix "ARRA" must be used in the name of the Federal program. The information allows the recipient to properly monitor sub-recipient expenditure of ARRA funds as well as oversight by the Federal awarding agencies, Offices of Inspector General and the Government Accountability Office. 	
13 APPROVED:  Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education <div style="text-align: right;">  <u>06/13/11</u> Date of Signing </div>	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 3a

DATE OF SCHOOL BOARD MEETING: July 12, 2011

TITLE OF AGENDA ITEM: Contracted Services

DIVISION: Finance Department

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Board approval is requested for the 2011-2012 Contractual Agreement between School Board of Gadsden County and Sherrie Taylor, LLC, for contracted services as the Title X Homeless Education Liaison.

FUND SOURCE: Title X

AMOUNT: \$42,000.00

PREPARED BY: Rose Raynak

POSITION: Director of Federal Programs

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: 

School Board of Gadsden County, Florida
CONTRACTUAL AGREEMENT
Fiscal Year: 2011-2012

This contractual agreement is made between the School Board of Gadsden County, Florida, a school district, referred to as the "RECIPIENT", organized and existing under the laws of the State of Florida, with its principal place of business at 35 Martin Luther King., Jr. Blvd, City of Quincy, County of Gadsden, State of Florida, herein referred to as the Board, (also referred to as the District) and Sherrie Taylor, LLC a for-profit educational consulting agency organized and existing as a Florida corporation with its principal place of business at P.O. Box 1602, Quincy, FL 32353 for the purposes of providing professional development and instructional support, herein referred to as "CONTRACTOR or SUB-RECIPIENT". The contractual agreement will establish uniform administrative requirements for the Contractor or Sub-recipient and the School Board of Gadsden County.

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1. ENGAGEMENT OF THE CONTRACTOR

The RECIPIENT agrees to engage the CONTRACTOR and the CONTRACTOR agrees to continue to perform the functions as outlined in her response to a Bid Process and Recommendation for Award of Contract for contracted services to Gadsden County as the Title X Homeless Education Liaison, which was approved by the Gadsden County School Board on October __, 2010 and as further set forth below. The CONTRACTOR understands and agrees that all services contracted or are to be performed solely by the CONTRACTOR and may not be subcontracted for or assigned without the prior written consent of the RECIPIENT.

The RECIPIENT and CONTRACTOR understand and agree that this AGREEMENT is valid only if approved and funds awarded for the same by the U.S. Department of Education. In addition, the RECIPIENT and CONTRACTOR understand and agree that continuation of this AGREEMENT through 2012 is contingent upon continued funding of the grant by the U. S. Department of Education.

ARTICLE 2. SCOPE OF SERVICES

CONTRACTOR agrees to use expertise and community partnerships to serve as the Homeless Education Liaison for Title X during the 2011-2012 school year. Such activities will include identification of homeless students and their families, facilitation and connection of services for homeless students and their families, building community and school awareness of homeless students and their needs and other activities as detailed below ("Performance Activities"). CONTRACTOR and the RECIPIENT have agreed to ongoing school visits during the school year. Any changes to the Services must be made by mutual agreement in writing. CONTRACTOR'S principal contact for the services will be Ms. Sherrie Taylor.

Performance Activities

(1)
FY 2011-2012
Homeless Education Deliverables

Performance Deliverable #1

July 1, 2011 - July 31, 2011

- Survey and verify the number of children and youth experiencing homelessness in the county
- Identify community/county/city partners to assist with the homeless students.
 - Create community collaborations in order to be able to refer students, as appropriate, to shelters, outreach programs, social services, counseling, family mediation, and other programs.
 - Develop a memo of understanding with each organization and/or agency.
 - Conduct quarterly meetings with organization/agencies on the "Status/State of Homeless Children in Gadsden County" and what things can be done to assist them and to ensure coordination and collaboration
- Facilitate the provision of adequate transportation with Gadsden County School Transportation Department
- Revise the Residency Questionnaire if needed
- Collect achievement data for children who are homeless
 - Work with schools, teachers and school administrators regarding homeless issues.
- Develop and implement intervention strategies for students who are homeless

Performance Deliverable #2

August 1, 2011 - August 30, 2011

- Survey and verify the number of children and youth experiencing homelessness in the county
- Identify community/county/city partners to assist with the homeless students.
 - Create community collaborations in order to be able to refer students, as appropriate, to shelters, outreach programs, social services, counseling, family mediation, and other programs.
 - Develop a memo of understanding with each organization and/or agency.
 - Conduct quarterly meetings with organization/agencies on the "Status/State of Homeless Children in Gadsden County" and what things can be done to assist them and to ensure coordination and collaboration
- Provide training, toolkits, and professional development to all district and school staff
- Disseminate posters on McKinney-Vento Act to all schools and in the community
- Conduct outreach activities to identify and engage homeless families
- Facilitate the provision of adequate transportation with Gadsden County School Transportation Department
- Collect achievement data for children who are homeless
 - Work with schools, teachers and school administrators regarding homeless issues.
- Develop and implement intervention strategies for students who are homeless

Performance Deliverable #3**September 1, 2011 - September 30, 2011**

- Determine the needs of the students identified through the surveys.
 - Provide school supplies, uniforms, tutoring and remedial assistance to homeless student as needed.
 - Coordinate services (academic, social, health) to ensure academic success.
 - Organize collaborative partnerships with Gadsden County Schools, Children and Family Agencies, Gadsden County Health Department, Title I programs, community based organizations, local businesses and merchants.
- Monthly attendance Report (each site)
 - Communicate with parents and families to affect attendance
 - Communicate with school staff regarding homeless student attendance
- Monthly services provided to students who are homeless

Performance Deliverable #4**October 1, 2011 - October 31, 2011**

- Determine the needs of the students identified through the surveys.
 - Coordinate services (academic, social, health) to ensure academic success.
 - Organize collaborative partnerships with Gadsden County Schools, Children and Family Agencies, Gadsden County Health Department, Title I programs, community based organizations, local businesses and merchants.
- Monthly attendance Report (each site)
- Monthly services provided to students who are homeless

Performance Deliverable #5**November 1, 2011 - November 30, 2011**

- Coordinate record keeping with school site/district and others who have access to student records for reporting purposes.
- Monthly Agenda(s) with collaborating agencies/organizations
- Monthly Attendance Report (each site)
- Monthly services provided to students who are homeless

Performance Deliverable #6**December 1, 2011 - December 31, 2011**

- Build relationships with local health care providers in order to help students who are homeless obtain required health insurance and examinations.
- Family Member Attendance List (to date)
- Proof of information dissemination and marketing
- Monthly attendance report (each site)
 - Communicate with parents and families to affect attendance
 - Communicate with school staff regarding homeless student attendance
- Monthly services provided to students who are homeless

Performance Deliverable #7**January 1, 2012 - January 31, 2012**

- Build relationships with local health care providers in order to help students who are homeless obtain required health insurance and examinations.
- Family Member Attendance List (to date)
- Proof of information dissemination and marketing
- Monthly attendance report (each site)
- Monthly services provided to students who are homeless.

Performance Deliverable #8**February 1, 2012 - February 28, 2012**

- Build relationships with local health care providers in order to help students who are homeless obtain required health insurance and examinations.
- Family Member Attendance List (to date)
- Proof of information dissemination and marketing
- Monthly attendance report (each site)
 - Communicate with parents and families to affect attendance
 - Communicate with school staff regarding homeless student attendance
- Monthly services provided to students who are homeless.

Performance Deliverable #9**March 1, 2012 - March 31, 2012**

- Establish a collaborative agreement with MIS department to write a database system that will collect and track information on identified homeless students to ensure the success of the Homeless Education program, (i.e., academic, attendance, progression, discipline, etc.)
- Provide awareness and sensitivity training to all school staff, including administrators, counselors, teachers, parents, community leaders, Children and Family agencies, secretaries, bus drivers, security staff, etc.
 - Develop in-service training sessions for support staff, teachers and administrators on issues related to homeless students and their families. Provide a system of collecting in-service points.
 - Proof of training meetings/sign-in sheet(s).

Performance Deliverable #10**April 1, 2012 - April 30, 2012**

- Establish a collaborative agreement with MIS department to create a database system that will collect and track information on identified homeless students to ensure the success of the Homeless Education program, (i.e., academic, attendance, progression, discipline, etc.)
- Provide awareness and sensitivity training to all school staff, including administrators, counselors, teachers, parents, community leaders, Children and Family agencies, secretaries, bus drivers, security staff, etc.
 - Develop in-service training sessions for support staff, teachers and administrators on issues related to homeless students and their families. Provide a system of collecting in-service points.
 - Proof of training meetings/sign-in sheet(s).

Performance Deliverable #11

May 1, 2012 - May 31, 2012

- Written Formative Evaluation Report
- Monthly Attendance Report (each site)
- Monthly Services provided to students who are homeless and their families
- Documentation of in-kind contributions (based on summary of partners table)
- Evidence of partnership agreements
- Summer Schedule
- Summer Dissemination Plan(s)

Performance Deliverable #12

June 1, 2012 - June 30, 2012

- Written Formative Evaluation Report
- Monthly Attendance Report (each site)
- Monthly Services provided to students who are homeless and their families
- Documentation of in-kind contributions (based on summary of partners table)
- Evidence of partnership agreements
- Summer Schedule
- Summer Dissemination Plan(s)

ARTICLE 3. DURATION OF AGREEMENT

(a). This AGREEMENT shall begin on July 1, 2012 and end on June 30, 2012 contingent upon the approval and funding by the U.S. Department of Education as stated in Article 1 above. As required by law, this AGREEMENT shall be subject to annual review and renewal.

(b). CONTRACTOR shall begin performing the contract on July 1, 2011 and finish the project on June 30, 2012.

ARTICLE 4. DEFINITIONS

Term	Definition
Advance	means a payment made by Treasury check or other appropriate payment mechanism to a Contractor or sub-recipient upon its request either before outlays are made by the Contractor or through the use of predetermined payment schedules.
Award	means financial assistance that provides support or stimulation to accomplish a public purpose.
Contract	means a procurement contract under an award or sub-award, and a procurement sub-contract under a recipient's or sub-recipient's contract. A contract shall be used when the principal purpose is acquisition of property or services for the direct benefit or use of the federal government and/or organization receiving financial assistance. .
Date of Completion	means the date on which all work under an award or sub-award is completed or the date on the award document, or any supplement or amendment thereto, on which Federal sponsorship ends.
Project costs	means all allowable costs, as established in the applicable Federal cost principles, incurred by a recipient and the value of the contributions made by third parties in accomplishing the objectives of the award during the project period.
Project period	means the period established in the award document during which Federal sponsorship begins and ends.
Recipient	means an organization receiving financial assistance directly from the Department of Education to carry out a project or program. The term includes public and private institutions of higher education, public and private hospitals and other quasi-public and private non-profit organizations such as, but not limited to, community action agencies, research institutes, educational associations, and health centers.
Sub-recipient	means the legal entity to which a sub-award is made and which is accountable to the recipient for the use of the funds provided.
Sub-award	means an award of financial assistance in the form of money, or property in lieu of money, made under an award by a recipient to an eligible sub-recipient or by a sub-recipient to a lower tier sub-recipient. The term includes financial assistance when provided by any legal agreement, even if the agreement is called a contract, but does not include procurement of goods and services nor does it include any form of assistance which is excluded from the definition of "award".
Termination	means the cancellation of award, in whole or in part, under an agreement at any time prior to the date of completion.
Working Capital Advance	means a procedure whereby funds are advanced to the recipient to cover its estimated disbursement needs for a given initial period.

Source: Office of the Secretary, US Department of Education

ARTICLE 5. PAYMENT

(a). RECIPIENT shall pay the CONTRACTOR upon the receipt of monthly invoices from the CONTRACTOR that includes documentation describing the services that were rendered by the CONTRACTOR and deliverables completed in support of the project for the monthly period that the invoice covers. Invoices will require a minimum of ten (10) days to be processed for payment after an invoice has been approved for payment by School Board of Gadsden County. In full and complete compensation for all services provided by CONTRACTOR under this Agreement, RECIPIENT shall pay to Sherrie Taylor, LLC the amount of \$42,000.00. Sherrie Taylor will invoice the RECIPIENT monthly in the amount of \$3,500.00 for a total of twelve (12) months. Invoices shall be prepared and addressed to: Rose Raynak, Director of Federal Programs for Gadsden County Schools. The monthly invoices will be sent in by the 20th of each month and will be payable on the last day of the month. The invoices will document the services provided and deliverables received, including time/effort logs, agendas, sign in sheets, projected outcomes, and other documentation of services and content as applicable.

(b). The CONTRACTOR shall not pledge the RECIPIENT'S credit or make the RECIPIENT a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness.

(c) The total cost of the AGREEMENT is \$42,000.00

(d) In the event it becomes necessary for CONTRACTOR to commence collection proceedings or retain an attorney to enforce any of the terms of this Agreement, RECIPIENT shall pay attorneys' fees and the costs of collection incurred by CONTRACTOR.

ARTICLE 6. PUBLIC RECORDS

Where applicable, documents prepared pursuant to this AGREEMENT may be subject to Florida's Public Records Law. Refusal of the CONTRACTOR to allow public access to such records shall constitute grounds for cancellation of this AGREEMENT.

ARTICLE 7. ACCESS AND RETENTION OF RECORDS

The RECIPIENT shall have access to all CONTRACTOR'S records that are directly pertinent to this AGREEMENT. The CONTRACTOR shall retain all required records for five (5) years after the RECIPIENT makes the final payment and all other pending matters are closed. The CONTRACTOR shall maintain accurate, current, and complete disclosure of all financial and/or activity results/records of the project in accordance with established Federal and District requirements

ARTICLE 8. TERMINATION OF AGREEMENT

The parties hereto contemplate this contract to run for the duration of the grant award subject to annual review and renewal as required by law. Any party wishing to terminate this contract prior to its expiration date shall provide the other party with sixty (60) days written notice. Upon termination, RECIPIENT shall be responsible for payment of all costs incurred by CONTRACTOR in the performance of the Agreement prior to termination.

ARTICLE 9. AMENDMENTS

Any changes must be mutually agreed upon and incorporated in written amendments to this AGREEMENT.

ARTICLE 10. INDEPENDENT CONTRACTOR

The CONTRACTOR is an independent CONTRACTOR and not an employee or agent of the RECIPIENT. CONTRACTOR agrees to comply with all requirements of the Jessica Lunsford Act. CONTRACTOR shall be acting as independent CONTRACTOR in the performance of this Agreement, and shall be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise arising out of any act or omission of their respective employees or agents in connection with the performance of the Services for which they may be held liable under applicable law. Each party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement.

ARTICLE 11. NONDISCRIMINATION AND COMPLIANCE

The CONTRACTOR shall comply with all federal, state and local laws and ordinances applicable to the work and shall not discriminate on the grounds of race, color, religion, gender, national origin, or age in the performance of work.

ARTICLE 12. ADMINISTRATION OF AGREEMENT

- (a) The RECIPIENT'S contract administrator and contact is Ms. Sherrie Taylor, Sherrie Taylor, LLC, owner and/or her designee.
- (b) The CONTRACTOR contract administrator and contact is Ms. Rose Raynak, Director of Federal Programs and/or her designee.
- (c) All written and verbal approvals must be obtained from the parties' contract administrator or their designees.
- (d) This contract shall be governed by and construed under the laws of the State of Florida.

ARTICLE 13. AGREEMENT AS INCLUDING ENTIRE AGREEMENT

This instrument, including any attachments, embodies the entire AGREEMENT of the parties. There are no other provisions, terms, conditions, or obligations. This AGREEMENT supersedes all previous oral or written communications, representations or agreements on this subject.

CONFLICT OF INTEREST: As of the date of this Agreement, CONTRACTOR is not a party to any oral or written contract or understanding or legal or regulatory obligation that will in any way limit or conflict with its ability to fulfill the terms of the Agreement.

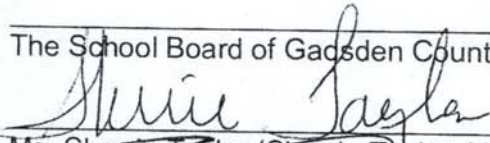
ARTICLE 14. ENFORCEMENT

Jurisdiction for enforcement of this agreement shall lie in the courts of Gadsden County, Florida. Any action by a party for enforcement of this agreement shall be maintained in Gadsden County.

IN WITNESS WHEREOF, the School Board of Gadsden County, Florida and Ms. Sherrie Taylor have executed this AGREEMENT.

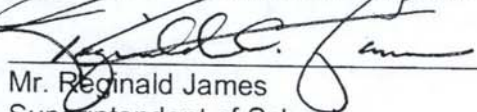
The School Board of Gadsden County, Florida, It's Chairman

Date



Ms. Sherrie Taylor (Sherrie Taylor, LLC)

Date



Mr. Reginald James
Superintendent of Schools

Date

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 4a

DATE OF SCHOOL BOARD MEETING: July 12, 2011

TITLE OF AGENDA ITEM: Paving parking lot at Gretna Elementary

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval of lowest and best proposal to re-pave bus loading area at Gretna Elementary and seal coat all other existing parking areas along with re-stripping parking areas. North Florida Asphalt Inc. of Tallahassee was the best proposal.

FUND SOURCE: general earmarked for paving

AMOUNT: \$19,000.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

The School Board of Gadsden County



Building A Brighter Future

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR BLVD
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

TO: Mr. Reginald C. James – Superintendent of Schools
FROM: *W.S.* Wayne Shepard – Director of Facilities
RE: paving project at Gretna Elementary School
Date: July 6, 2011

Mr. James,

I requested proposals from four (4) different asphalt contractors for paving and seal coating work at Gretna Elementary School.

They were asked to quote what is on the proposal sent out by the Maintenance Department (see attached).

The four (4) contractors were:

- North Florida Asphalt, Inc., Tallahassee, FL
- C & C Asphalt LLC, Tallahassee, FL
- Dixie Paving & Grinding, Inc., Midway, FL
- Apache Asphalt Inc., Midway, FL

The lowest and best proposal was by North Florida Asphalt Inc. Their proposal was for \$19,000.00 for the complete job. This company has been in business for a very long time in the Tallahassee area and I'm recommending that we award the job to them. I will be putting this recommendation in the July 12, 2011 School Board meeting for their approval as well.

If you have any questions please call me at 627-9888 or 545-7918. Thank you in advance for your consideration with this project.

c.c. Mrs. Bonnie Wood
Mrs. Rosalyn Smith
Mrs. Delshuana Jackson

Eric F. Hinson
DISTRICT NO. 1
HAVANA, FL 32333

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

ISAAC SIMMONS, JR.
DISTRICT NO. 3
CHATTACHOOCHIEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GREENSBORO, FL 32330
QUINCY, FL 32352

ROGER P. MILTON
DISTRICT NO. 5
QUINCY, FL 32351

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

805 SOUTH STEWART STREET, QUINCY, FLORIDA 32351 - (850) 627-9888 - FAX: (850) 875-8795

To:
From: Wayne Shepard-Director of Facilities
Re: Paving Project-Gretna Elementary School
Date: June 21, 2011

The School Board of Gadsden County Florida is requesting Proposals for paving work at Gretna Elementary School located at 706 Martin Luther King Jr. Blvd. Gretna Florida 32332.

Please base your proposals on field verification of the following information.

Patching and Paving all Asphalt areas at School

- 1- Patching pot holes, clean out all loose material from holes, seal with tack material, fill with asphalt back to existing grade of pavement. (All asphalt areas at school)
- 2- Front area or Buss loading, unloading. After patching is complete then overlay entire area with 1 and ½ inches of type 1 asphalt. (any existing lines in area must be stripped back)
- 3- Parking area that faces highway 90. After patching pot holes sweep entire area with tractor broom and then apply a seal coat application to entire area. (put all existing stripping back as original)
- 4- Basketball court behind school. Tractor broom sweep, apply weed killer to any grass on court, apply tack material to entire surface, then overlay with 1 ½ inches of smooth asphalt. (re-stripe court to original)

Contractor must have liability and workers comp insurance, and must have all workers on job site to be cleared under the Jessica Lundsford Act to meet level two security. This can be done through the School Board Office in Quincy. (this has to be done no exceptions)

Work will be done prior to School starting back August 15, 2011.
Any questions can be directed to Wayne Shepard at 850-627-9888 or 545-7918

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

503 SOUTH STEWART STREET, QUINCY, FLORIDA 32353 (850) 627-9888 FAX: (850) 875-8795

To: NORTH FLORIDA ASPHALT attn: Robbie (850) 575-1835
From: Wayne Shepard-Director of Facilities
Re: Paving Project-Gretna Elementary School
Date: June 21, 2011

The School Board of Gadsden County Florida is requesting Proposals for paving work at Gretna Elementary School located at 706 Martin Luther King Jr. Blvd. Gretna Florida 32332.

Please base your proposals on field verification of the following information.

Patching and Paving all Asphalt areas at School

- 1- Patching pot holes, clean out all loose material from holes, seal with tack material, fill with asphalt back to existing grade of pavement. (All asphalt areas at school)
- 2- Front area of Buss loading, unloading. After patching is complete then overlay entire area with 1 and 1/2 inches of type 1 asphalt. (any existing lines in area must be stripped back) *700'*
- 3- Parking area that faces highway 90. After patching pot holes sweep entire area with tractor broom and then apply a seal coat application to entire area. (put all existing stripping back as original) *4,400'*
- 4- Basketball court behind school. Tractor broom sweep, apply weed killer to any grass on court, apply tack material to entire surface, then overlay with 1 1/2 inches of smooth asphalt. (re-stripe court to original) *600'*

Contractor must have liability and workers comp insurance, and must have all workers on job site to be cleared under the Jessica Lundsford Act to meet level two security. This can be done through the School Board Office in Quincy. (this has to be done no exceptions)

Work will be done prior to School starting back August 15, 2011.
Any questions can be directed to Wayne Shepard at 850-627-9888 or 545-7918.

CC. Mr. Reginald C. James
Mrs. Rosalyn Smith
MRS. Bonnie Wood



NORTH FLORIDA ASPHALT, INC.
2908 PLANT STREET
TALLAHASSEE, FL 32304
Phone 850-575-7228
Fax 850-575-1835 (FAX)

JOB ESTIMATE

6/22/2011

4249

Submitted to:

School Board of Gadsden County
806 South Stewart St.
Quincy, FL 32351
Attention: Wayne Shephard
875-8704 Fax

We hereby propose to furnish labor and materials, complete and in accordance with the below specifications:

Job: Paving Project - Gretna Elementary School

Patching pot holes, cleaning, seal with tack coat & fill with asphalt back to existing grade of pavement (as listed in #1 of request)

Front area or bus loading, unloading, then overlay entire area with 1 1/2" of type 1 Asphalt (as listed in #2 of request) 7,800.00

Parking area facing Hwy 90 patching holes then broom sweep entire area and seal coat (striping back to original scheme) as listed in #3 of request 4,400.00

Basketball court behind school. Broom sweep, apply weed killer to any grass on court, tack entire surface and pave with 1 1/2" type 9.5 hot mix asphalt (as listed in #4 of request) 6,800.00

Our proposal does not include the following: Permits and Fee's or System Charges.

All work by our company carries a one year guarantee against defective workmanship and materials.

All changes in the above proposal shall be upon written mutual agreement and/or accompanied by a work or change order.

Payment is due upon completion unless otherwise noted. At North Florida Asphalt Inc.'s discretion a late charge of (1.5%) may be added if payment is later than 10 days. We reserve the right to repossess our materials if not paid for in 30 days. This proposal is valid for 30 days, unless otherwise noted, from the above date.

Authorized Signature Jim Warrell

Accepted by: _____

Date: _____

Signature: _____

TOTAL

\$19,000.00

C & C Asphalt LLC
PO Box 6545
Tallahassee, Fl 32314-6545
850-656-2289
850-576-6111 Fax
FEIN: 32-0122902

PROPOSAL

DATE: June 27, 2011

To Gadsden County School Board
Gretna Elementary School
706 Martin Luther King Jr. Blvd
Gretna, Fl 32332

Phone: 627-9888
Fax: 875-8795

We hereby submit specification and estimate for:

Patch all areas as needed with Type S-I Asphalt. Clean and edge all asphalt. Apply two (2) coats of Gem Seal Heavy Duty Rubberized Sand Slurry Asphalt Sealer. Layout and restripe all parking lines.

Basketball court: Clean, edge and treat weeds with weed killer. Apply tack coat and overlay with 1 1/2" of Type S-I Asphalt. Restripe court as was.

\$23,700.00

Any and all permits which may be required are owner's responsibility prior to start date.

Payment due upon completion unless otherwise specified.

All material is guaranteed to be as specified. All work to be complete in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be excuted only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, weather or delays beyond our control. Our workers are fully covered by Workman Compensation Insurance.

C & C Authorized Signature: Laurie Flough

Note this proposal may be withdrawn by us if not accepted within 20 days from date above.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to the work specified. Payment will be made as outlined above.

Acceptance Date: _____ Signature: _____

PROPOSAL



DIXIE PAVING & GRADING, INC.
P.O. BOX 37100
TALLAHASSEE, FL 32315
(850) 562-9873 – OFFICE
(850) 562-9875 – FAX

Proposal Submitted to: Maintenance Department School Board of Gadsden County

Date: June 23, 2011

Attention: Wayne Shepard- Director of Facilities

Phone: 8500/627-9888

Fax: 850/875-8795

Email:

Project: Gretna Elementary School 706 Martin Luther King Jr. Blvd.
Gretna, Florida 32332

We Bid and Propose the Following:

- Patching Pot holes, clean out all loose material from holes, seal with tack material, fill with asphalt back to existing grade of pavement. (All asphalt areas at school) \$ 1,250.00
- Front area of Bus loading, unloading. After patching is complete then overlay entire area with 1 1/2" of type 1 asphalt, stripping any existing lines back. \$10,200.00
- Parking area that faces highway 90. After patching pot holes sweep entire with tractor broom and then apply a seal coat application to entire area. Put all existing stripping back as original. \$ 2,400.00
- Basketball court behind school. Tractor broom sweep, apply weed killer to any grass on court, apply tack material to entire surface, then overlay with 1 1/2" of smooth asphalt (re-stripe court to original.) \$ 7,800.00

Our proposal does not include the following: Permits & Fee's or System Charges.

All work by our company carries a one year guarantee against defective workmanship and materials. All changes in the above proposal shall be upon written mutual agreement and/or accompanied by a work or change order. We reserve the right to repossess our materials if not paid for in 30 days.

If you accept the above proposal by Dixie Paving, please sign below and return a copy to us.

Submitted by: Glen Harrelson

Date: June 23, 2011

Accepted by: _____ Date: _____

NOTE: PROPOSAL VOID IF NOT ACCEPTED AFTER 30 DAYS FROM ABOVE DATE

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 5a

DATE OF SCHOOL BOARD MEETING: July 12, 2011

TITLE OF AGENDA ITEMS: Health Insurance Contracts for 2011-2012

DIVISION: Insurance Committee and Finance Department

PURPOSE AND SUMMARY OF ITEMS:

The Insurance Committee received and reviewed the renewals of the contracts for Health Insurance for 2011-2012. The blended rates from Blue Cross Blue Shield of Florida and Capital Health Plan were analyzed.

The renewals include the \$50,000 credit on the premium increases from Florida Combined Life.

The Insurance Committee approved the plans wherein benefits for employees and retirees who have selected Capital Health Plan will remain the same as the current coverage. The benefits for employees and retirees who have selected Blue Cross Blue Shield will be altered to fit within the 5.2% blended rate.

The various benefits will be a discussion item during the workshop prior to the regular Board meeting.

FUND SOURCE: All Funds with Payroll

AMOUNT: 5.2% increase in premiums split 50% employee/employer

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

HEALTH INSURANCE COMPARISON 2011-2012

INSURANCE COMMITTEE RECOMMENDATION

	WITH DISCOUNT			TOTAL PREMIUM CHANGE	WITH DISCOUNT			TOTAL PREMIUM CHANGE
	2010-2011				2011-2012			
CAPITAL HEALTH PLAN	CAPITAL	CAPITAL	TOTAL		CAPITAL	CAPITAL	TOTAL	
	SELECT I	SELECT I	PREMIUM		SELECT I	SELECT I	PREMIUM	
	RX 15/30/50				RX 15/30/50			
	EMPLOYEE	BOARD			EMPLOYEE	BOARD		
EMPLOYEE	107.38	321.74	429.12	27.42	118.64	333.01	451.65	22.53
EMPLOYEE & SPOUSE	493.60	321.74	815.34	52.10	525.14	333.01	858.15	42.81
EMPLOYEE & Child	407.79	321.74	729.53	46.63	434.82	333.01	767.83	38.30
FAMILY	879.82	321.74	1,201.56	76.80	931.64	333.01	1,264.65	63.09
	BOARD INCREASE PER MONTH CHP + \$18.85 BC/BS + \$21.68				BOARD INCREASE PER MONTH CHP + \$11.27 BC/BS + \$12.96			
BLUE CROSS BLUE SHIELD	2010-2011				2011-2012			
	BCBS	CAPITAL	TOTAL		BCBS	CAPITAL	TOTAL	
	OPTION	OPTION	PREMIUM		OPTION	OPTION	PREMIUM	
	EMPLOYEE	BOARD			EMPLOYEE	BOARD		
	RX 15/30/50				RX 15/30/50			
EMPLOYEE	137.98	355.51	493.49	31.54	150.93	368.47	519.40	25.91
EMPLOYEE & SPOUSE	582.13	355.51	937.64	59.92	618.41	368.47	986.88	49.24
EMPLOYEE & Child	483.45	355.51	838.96	53.62	514.54	368.47	883.01	44.05
FAMILY	1,026.28	355.51	1,381.79	88.31	1,085.88	368.47	1,454.35	72.56
BASED ON : 782 CHP EMP.OYEES	83,971.16	254,600.68			92,776.48	260,413.82		
BASED ON : 71 BCBS EMP.OYEES	9,796.58	25,241.21			10,716.03	26,161.37		
TOTAL MONTHLY COST TO BOARD		279,841.89				286,575.19		
TOTAL MONTHLY COST EMPLOYEE ONLY	93,767.74				103,492.51			
TOTAL MONTHLY COST			373,609.63				390,067.70	

Gadsden School

2011-2012 HEALTH INSURANCE RATES (Estimated)

TYPE	<u>BC/BS</u>				<u>CHP</u>			
	Current	New 6.90%	Alternate#1 5.20%	Alternate#2 2.30%	Current	New 6.90%	Alternate#1 5.20%	Alternate#2 2.30%
EMPLOYEE	\$493.49	\$527.51	\$519.40	\$504.84	\$429.12	458.71	\$451.65	438.99
EMPLOYEE & SPOUSE	\$937.64	\$1,002.30	\$986.88	\$959.21	\$815.34	871.56	\$858.15	834.09
EMPLOYEE & CHILDREN	\$838.96	\$896.81	\$883.01	\$858.26	\$729.53	779.84	\$767.83	746.31
EMPLOYEE & FAMILY	\$1,381.79	\$1,477.08	\$1,454.35	\$1,413.57	\$1,201.56	1,284.42	\$1,264.65	1,229.20

GADSDEN COUNTY SCHOOL BOARD
2011 Benefit Comparison

COST SHARING Maximums shown are Per Benefit Period unless noted	BlueOptions Predictable Cost Plan 1359 <i>Current</i>	BlueOptions Predictable Cost 05772 <i>Alternate</i>
Deductible (Per Person/Family Aggregate)		
In-Network	\$1,000 / \$3,000	\$2,000 / \$6,000
Out-of-Network	Combined with In-Network	\$6,000 / \$18,000
Coinsurance (Member Responsibility)		
In-Network	20%	20%
Out-of-Network	40%	50%
Out of Pocket Maximum (Per Person/Family Aggregate)		
In-Network	Includes Deductible, Coinsurance, Copays; Excludes Prescriptions \$3,000 / \$6,000	Includes Deductible, Coinsurance, & Copays; Excludes Prescriptions \$5,500 / \$11,000
Out-of-Network	\$5,000 / \$10,000	\$11,000 / \$22,000
Lifetime Maximum	No Maximum	No Maximum
PROFESSIONAL PROVIDER SERVICES		
Allergy Injections		
In-Network Family Physician	\$10	\$10
In-Network Specialist	Deductible + 20%	\$10
Out-of-Network	Deductible + 40%	Deductible + 50%
Office Services		
In-Network Family Physician	\$25	\$35
In-Network Specialist	Deductible + 20%	\$65
Out-of-Network	Deductible + 40%	Deductible + 50%
Provider Services at Hospital and ER		
In-Network Family Physician	Deductible + 20%	Deductible + 20%
In-Network Specialist	Deductible + 20%	Deductible + 20%
Out-of-Network	In-Network Deductible + 20%	In-Network Deductible + 20%



COST SHARING Maximums shown are Per Benefit Period unless noted	BlueOptions Predictable Cost Plan 1359 <i>Current</i>	BlueOptions Predictable Cost 05772 <i>Alternate</i>
Radiology, Pathology and Anesthesiology Provider Services at Hospital or Ambulatory Surgical Center In-Network Specialist Out-of-Network	Deductible + 20% Deductible + 40%	\$65 Specialist \$65 Specialist
PREVENTIVE CARE		
Adult Wellness Office Services In-Network Family Physician In-Network Specialist Out-of-Network	\$25 20% (No Deductible) 40% (No Deductible)	\$0 \$0 50% (No Deductible)
Colonoscopies (Routine) In-Network Out-of-Network	Age 50+ then Frequency Schedule Applies	Age 50+ then Frequency Schedule Applies \$0 \$0
Mammograms (Routine) In-Network Out-of-Network	\$0 \$0	\$0 \$0
Well Child Office Visits In-Network Family Physician In-Network Specialist Out-of-Network	\$25 Family Physician 20% (No Deduction) 40% (No Deduction)	\$0 \$0 50% (No Deductible)
EMERGENCY/ URGENT/ CONVENIENT CARE		
Ambulance Maximum (per day) In-Network Out-of-Network	\$5,000 Deductible + 20% Deductible + 20%	\$5,000 Deductible + 20% Deductible + 20%
Convenient Care Centers In-Network Out-of-Network	\$25 Family Physician Deductible + 40%	\$35 Family Physician Deductible + 50%
Emergency Room Facility Services In-Network Out-of-Network	\$100 \$200	\$300 \$300



COST SHARING Maximums shown are Per Benefit Period unless noted	BlueOptions Predictable Cost Plan 1359 Current	BlueOptions Predictable Cost 05772 Alternate
Urgent Care Centers		
In-Network	Deductible + 20%	\$70
Out-of-Network	Deductible + 40%	Deductible + 50%
FACILITY SERVICES - HOSPITAL/ SURGICAL		
Unless otherwise noted, physician services are in addition to facility services. See Professional Provider Services.		
Ambulatory Surgical Center		
In-Network	\$100	\$250
Out-of-Network	Deductible + 40%	Deductible + 50%
Independent Diagnostic Testing Facility - Xrays and Advanced Imaging Services (Includes Physician Services)		
In-Network - Advanced Imaging Services	\$100	\$300
In-Network - Other Diagnostic Services	\$100	\$50
Out-of-Network	Deductible + 40%	Deductible + 50%
Inpatient Hospital (per admit)		
In-Network	Option 1 - \$750 Option 2 - \$1,000	Option 1 - \$100 + Deductible + 20% Option 2 - \$100 + Deductible + 20%
Out-of-Network	Deductible + 40%	\$500 + Deductible + 50%
Inpatient Rehab Maximum	21 Days	21 Days
Outpatient Hospital (per visit)		
In-Network	Option 1 - \$150 Option 2 - \$250	Option 1 - Deductible + 20% Option 2 - Deductible + 20%
Out-of-Network	Deductible + 40%	Deductible + 50%
Therapy at Outpatient Hospital		
In-Network	Option 1 - \$150 Option 2 - \$250	Option 1 - \$65 Option 2 - \$80
Out-of-Network	Deductible + 40%	Deductible + 50%
MENTAL HEALTH AND SUBSTANCE ABUSE		
Inpatient Hospitalization		
In-Network	Option 1 - \$0 Option 2 - \$0	Option 1 - \$0 Option 2 - \$0



COST SHARING Maximums shown are Per Benefit Period unless noted	BlueOptions Predictable Cost Plan 1359 Current	BlueOptions Predictable Cost 05772 Alternate
Outpatient Hospitalization (per visit)		
In-Network	Option 1 - \$0 Option 2 - \$0	Option 1 - \$0 Option 2 - \$0
Out-of-Network	40% (No Deductible)	50% (No Deductible)
Provider Services at Hospital & Emergency Rm		
In-Network Family Physician or Specialist	\$0	\$0
Out-of-Network Provider	\$0	\$0
Physician Office Visit		
In-Network Family Physician or Specialist	\$0	\$0
Out-of-Network Provider	40% (No Deductible)	50% (No Deductible)
Emergency Room Services (per visit)		
In-Network	\$0	\$0
Out-of-Network	\$0	\$0
OTHER SPECIAL SERVICES AND LOCATIONS		
Advanced Imaging Services in Physician's Office		
In-Network Family Physician	\$25	\$300
In-Network Specialist	Deductible + 20%	\$300
Out-of-Network	Deductible + 40%	Deductible + 50%
Birth Center		
In-Network	Deductible + 20%	Deductible + 20%
Out-of-Network	Deductible + 40%	Deductible + 50%
Diabetic Equipment and Supplies*		
In-Network	Deductible + 20%	Deductible + 20%
Out-of-Network	Deductible + 40%	Deductible + 50%
PRESCRIPTION DRUGS		
Retail (30 days)		
Generic/Preferred Brand/Non-Preferred	\$15 / \$30 / \$50	\$10 / \$30 / \$50
Mail Order (90 days)		
Generic/Preferred Brand/Non-Preferred	\$30 / \$60 / \$100	\$25 / \$75 / \$125
Out-of-Network		
Retail (30 days)		
Generic/Preferred Brand/Non-Preferred	50% / 50% / 50%	50% / 50% / 50%



* Diabetic Supplies (lancets, strips, etc.) are covered under the Rx benefit except when the group carves out pharmacy. When pharmacy is carved out, they are available through DME. Diabetic Equipment (insulin pumps, tubing) are always covered under the medical benefit.

** (1) Medical Pharmacy Monthly OOP Max includes the drug cost share and applies to the health plan OOP Max. (2) Physician Services are in addition to drug costs (separate cost share applies). (3) Separate drug cost share does not apply to allergy injections or immunizations; only office cost share applies.

This is not an insurance contract or Benefit Booklet. The above Benefit Summary is only a partial description of the many benefits and services covered by Blue Cross and Blue Shield of Florida, Inc., an independent licensee of the Blue Cross and Blue Shield Association. For a complete description of benefits and exclusions, please see Blue Cross and Blue Shield of Florida's Benefit Booklet and Schedule of Benefits; their terms prevail.



**2011 GADSDEN COUNTY SCHOOL BOARD
ALTERNATE QUOTES**

	CURRENT PLAN 1359	ALTERNATE BCBS BLUE OPTIONS 05772	ALTERNATE II BLUE OPTIONS 05302
PHYSICIAN OFFICE SERVICES			
IN-NETWORK FAMILY PHYSICIAN	\$25 COPAYMENT	\$35 COPAYMENT	\$30
IN-NETWORK SPECIALIST	DEDUCTIBLE + 20% COINSURANCE	\$65 COPAYMENT	\$55
OUT OF NETWORK OFFICE VISIT	DEDUCTIBLE + 40% COINSURANCE	DEDUCTIBLE + 50% COINSURANCE	DEDUCTIBLE + 50% COINSURANCE
MEDICAL PHARMACY			
(APPLIES TO OFFICE SETTING & SPECIALTY PHARMACY VENDORS)	NOT APPLICABLE UNDER THIS PLAN		
IN-NETWORK MONTHLY OUT-OF-POCKET MAXIMUM	N/A	\$200 COPAYMENT	\$200 MONTHLY MEMBER OOP MAX
IN-NETWORK PROVIDER	N/A	20% COINSURANCE	20% Coinsurance
OUT-OF-NETWORK PROVIDER	N/A	DEDUCTIBLE+50% COINSURANCE	DEDUCTIBLE + 50% COINSURANCE
EMERGENCY ROOM SERVICES			
(PER VISIT)(COPAYMENT WAIVED IF ADMITTED)			
IN-NETWORK	\$100 COPAYMENT	\$300 COPAYMENT	\$300 COPAYMENT (1-2 VISITS)
OUT OF NETWORK	\$200 COPAYMENT	\$300 COPAYMENT	\$300 COPAYMENT (1-2) VISITS
INDEPENDENT DIAGNOSTIC TESTING FACILITY			
(FAC/PHY. CHARGES BILLED AS ONE BILL			
IN-NETWORK (except AIS)	\$100 COPAYMENT	\$50 COPAYMENT	DEDUCTIBLE + COINSURANCE
IN-NETWORK ADVANCED IMAGING SERVICES (MRI, MRA, PET, CT & NUCLEAR MEDICINE)		\$300 COPAYMENT	DEDUCTIBLE + COINSURANCE
OUT OF NETWORK PROVIDER	DEDUCTIBLE + 40% COINSURANCE	DEDUCTIBLE + 50% COINSURANCE	DEDUCTIBLE + COINSURANCE
INDEPENDENT CLINICAL LAB			
IN-NETWORK	\$0	\$0	\$0
OUT OF NETWORK	DEDUCTIBLE + 40% COINSURANCE	DEDUCTIBLE +50% COINSURANCE	DEDUCTIBLE + COINSURANCE
PROVIDER SERVICES AT HOSPITAL & ER			
IN-NETWORK	N-NETWORK DEDUCTIBLE +20% COINSURANCE	IN-NETWORK DEDUCTIBLE +20% COINSURANCE	IN-NETWORK DEDUCTIBLE + COINSURANCE
OUT-OF-NETWORK	N-NETWORK DEDUCTIBLE +20% COINSURANCE	IN-NETWORK DEDUCTIBLE +20% COINSURANCE	IN-NETWORK DEDUCTIBLE + COINSURANCE

**2011 GADSDEN COUNTY SCHOOL BOARD
ALTERNATE QUOTES**

DEDUCTIBLE			
(PER PERSON/FAMILY AGGREGATE)			
(PER BENEFIT PERIOD)			
IN-NETWORK	\$1,000/\$3,000	\$2,000/\$6,000	\$5,000/\$15,000
OUT OF NETWORK	COMBINED WITH IN-NETWORK DEDUCTIBLE	\$6,000/\$18,000	\$10,000/\$30,000
(DEDUCTIBLE IS THE AMOUNT THE MEMBER IS RESPONSIBLE FOR BEFORE BCBSF PAYS)			
IN-PATIENT HOSPITAL FACILITY SERVICES			
PER ADMISSIONS DEDUCTIBLE (PAD)			
IN-NETWORK	N/A	\$100 PER ADMISSIONS DEDUCTIBLE	DEDUCTIBLE + COINSURANCE
OUT-OF-NETWORK	N/A	\$500 PER ADMISSIONS DEDUCTIBLE	DEDUCTIBLE + COINSURANCE
COINSURANCE			
IN-NETWORK	20%	20%	\$30
OUT OF NETWORK	40%	50%	\$50
(COINSURANCE IS THE PERCENTAGE THE MEMBER PAYS BEFORE BCBSF PAYS)			
OUT OF POCKET MAXIMUM			
(PER PERSON/FAMILY AGGREGATE)			
IN-NETWORK	\$3,000/\$6,000	\$5,500/\$11,000	\$10,000/\$20,000
OUT-OF-NETWORK	\$5,000/\$10,000	\$11,000/\$22,000	\$20,000/\$40,000
(OUT-OF-POCKET MAXIMUM INCLUDES DEDUCTIBLE, COINSURANCE & COPAYMENTS; EXCLUDES PRESCRIPTION DRUGS)			
PRESCRIPTION DRUG COVERAGE	\$15/\$30/\$50	\$10/\$30/\$50	\$10/\$50/\$80
TOTAL LIFETIME MAXIMUM BENEFIT	NO MAXIMUM	NO MAXIMUM	NO MAXIMUM

Gadsden County School Board

Capital Selection 15/30/50 Rx

Proposed Standalone Rates Effective

10/1/2011

Employee	\$405.82
Employee + Spouse	\$811.97
Employee + Children	\$689.96
Family	\$1,177.01
Over Age Dependent	\$446.40